

QUARTERLY PROGRESS REPORT (QPR)

Prepare the Public Administration for State Reform (PREPARE)

00085404

72255

April - June 2015

Project Title:

Project ID:

Award ID:

Year

Activity Level	Responsible Party	PLANNED BUDGET				MONITORING FRAMEWORK			
		Funding Source (code)	Donor name and code	Budget Codes	Budget Description	Amount USD	Actual Expenditure for this Quarter (USD)	% of Expenditure	Progress against the planned quarterly targets and annual targets
ACTIVITY-1: Government-led public service reform strategy for shift to federal structures and capacity building of government institutions and parliamentarians	MoGA	26921	00012	71305	National Consultant	13,700.00	3,708.05	27%	Activity initiated in 4 sectors and consultants for another 3 sectors are being identified.
		04000	00012	71305	National Consultant	6,000.00	7,679.56	128%	
		26921	00012	72100	Contractual company	8,500.00	5,952.96	70%	
	26921	00012	75705	Trainings, Seminars/Workshops	3,500.00	2,783.26	80%		
	26921	00012	71205	International Consultants		11,457.00			
Total Activity 1					31,700.00	31,580.83	100%		
ACTIVITY-2: Core government functions supported to ensure smooth transition of staff and services.	MoGA	26921	00012	71305	National Consultant	8,300.00	8,276.30	100%	Report with transition management fraework being finalised
		26921	00012	75705	Trainings, Seminars/Workshops	1,000.00		0%	
		26921	00012	71305	National Consultant		4,528.68		
Total Activity 2					9,300.00	12,804.98	138%		
ACTIVITY-3: Consultations between political and administrative actors on key public administration transition issues in the state restructuring process at federal and provincial level	MoGA	26921	00012	71305	National Consultant	500.00	507.45	101%	Various consultation and orientation held
		26921	00012	75705	Trainings, Seminars/Workshops	1,900.00	2,367.21	125%	
	26921	00012	71600	Travel	700.00	855.29	123%		
	26921	00012	71205	International Consultants		17,850.00			
Total Activity 3					3,100.00	21,583.95	696%		
ACTIVITY-5: Ensure accountability, transparency and responsiveness of the civil servants and the legislative bodies	MoGA	04000	00012	UNDP	Printing and publishing	4,000.00	3,717.33	93%	Printing of CIAA strategic plan completed
Total Activity 5					4,000.00	3,717.33	93%		
ACTIVITY-7: Programme Support and Management	MoGA	04000	00012	71400	Personnel cost	38,700	35,454.88	92%	
		04000	00012	72500	Supplies	1,200	393.21	33%	
		04000	00012	74210	Printing and publishing	1,000	475.85	48%	
		04000	00012	75700	Review and Planning Meeting	500	115.91	23%	
		04000	00012	72400	Communication	900	902.65	100%	
		04000	00012	72200	Equipment/Furniture	1,250	562.18	45%	
		04000	00012	73400	Vehicle Rental, operation & maintenance of other equipment	1,800	2,147.45	119%	
		04000	00012	74500	Miscellaneous	1,200	1,273.42	106%	
						46,550.00	41,325.55	89%	
						94,650.00	111,012.64	117%	

[Signature]

Endorsed by ACD/Unit Head, UNDP

Name: Yam Nath Sharma

Date: 05 July 2015

[Signature]

Approved by NPD

Name: Suresh Adhikari

Date: 05 July 2015

[Signature]

Prepared by NPM

Name: Shalini Tripathi

Date: 05 July 2015

QUARTERLY PROGRESS REPORT (QPR)

Project Title Prepare the Public Administration for State Reform (PREPARE)

Project ID 00088433

Award ID 72255

Year April - June 2015

Activity Level	Responsible Party	PLANNED BUDGET				MONITORING FRAMEWORK			
		Funding Source (code)	Donor name and code	Budget Codes	Budget Description	Amount USD	Actual Expenditure for this Quarter (USD)	% of Expenditure	Progress against the planned quarterly targets and annual targets
ACTIVITY-1: Provide TA support to draft the legal Framework of HR related laws and regulations	MoGA	26921	00012 UNDP	71300	National Consultant	1,500.00	-	0%	
Total Activity 1						1,500.00		0%	
ACTIVITY-3: Affirmative action promoted in the Civil Service.	MoGA	04000	00012 UNDP	71300	National Consultant	1,000.00	1,544.45	154%	
		26921	00012 UNDP	75700	Trainings, Seminars/Workshops	3,500.00	2,198.52	63%	
		26921	00012 UNDP	71600	Travel	250.00	244.52	98%	
		26921	00012 UNDP	72100	Contractual Company	2,650.00	1,577.19	60%	
Total Activity 3						7,400.00	5,564.78	75%	
Grand-Total						8,900.00	5,564.78	63%	



Prepared by NPM
Name: Shalini Tripathi
Date: 05 July 2015



Approved by NPD
Name: Suresh Adhikari
Date: 05 July 2015



Endorsed by ACD/Unit Head, UNDP
Name: Yam Nath Sharma
Date: 05 July 2015